


Kentucky

Medicaid School Based

Administrative Claiming Program



What Is It?

The Medicaid program uses federal funds to reimburse administrative activities necessary for the proper and efficient administration of Kentucky's state Medicaid plan. The Medicaid School Based Administrative Claiming (SBAC) program reimburses school districts for the time employees spend in administrative activities that directly support efforts to identify and enroll potentially eligible children and their families into Medicaid. SBAC involves all school district staff who, as part of their routine job duties, help students and their families learn about Medicaid, apply for Medicaid benefits, refer students to community medical and mental health providers or collaborate with other school staff or community agencies to better address the health care needs of students.

How Does SBAC Differ From The Medicaid Fee-For-Service Program?

SBAC

- ⇒ Is a new program never before available to Kentucky school districts
- ⇒ Applies to all Medicaid and Medicaid-eligible students and their families
- ⇒ Recovers a portion of the administrative costs associated with providing health-related services
- ⇒ Utilizes MUNIS to create the reports needed to participate

FEE-FOR-SERVICE/DIRECT SERVICE

- ⇒ Is an existing program in which approximately 112 Kentucky school districts currently participate
- ⇒ Applies only to students eligible for services under the Individuals with Disabilities Act (1986)
- ⇒ Recovers a portion of service provider costs
- ⇒ Utilizes special forms and procedures

What Types of Activities Are Considered Administrative?

An administrative activity reflects the indirect costs a district incurs when providing school-based health services.

Examples of Administrative Activities

- ◆ Explaining Medicaid requirements
- ◆ Informing Medicaid eligible and potential Medicaid eligible children and families about the benefits and availability of services provided by Medicaid
- ◆ Developing or compiling materials to inform individuals about the Medicaid program and how and where to obtain Medicaid benefits provided these materials are not already available to the schools
- ◆ Distributing literature about the benefits, eligibility requirements, and availability of the Medicaid program
- ◆ Assisting the family in collecting required information for the Medicaid application, but not for determining eligibility

How Will SBAC Determine District Reimbursement?

The Kentucky Department of Education, in collaboration with the Kentucky Department for Medicaid Services, has contracted with Maximus, a government consulting firm with extensive experience in Medicaid claiming services. Each calendar quarter, Maximus will randomly select staff from a pool of participating districts. Those selected will participate in a random moment sample (RMS) time study requiring they complete a short form at a designated date and time.

Maximus will compile these forms to determine the amount of time spent statewide on reimbursable activities. That percentage and each school district's Medicaid eligibility percentage are then applied to each school district's expenses to determine the amount of the district reimbursement.

Why Should My District Participate?





SBAC Benefits Your Students.

SBAC helps improve the health and education of children of low-income families by helping them gain access to appropriate health care. When children are healthy, they are more likely to experience academic success.

SBAC Benefits Your District.

SBAC generates revenue for Medicaid outreach services already provided by the district. When fully implemented, the program is expected to generate over \$10 million in annual federal revenue for the schools of Kentucky. For example, a district with 10,000 enrolled students can expect to earn at least \$120,000 annually or between \$3 to \$5 per enrolled student each quarter. It requires minimal effort from staff. Staff who, as part of their routine job duties, provide Medicaid outreach services to students and their families can expect to spend less than 15 minutes per quarter to participate in the program.

Where Can I Get More Information?

-  **Kentucky School Based Administrative Claiming (SBAC) Program** (Coming 10/24/03)
-  **Kentucky District Participation Agreement** (Coming 10/27/03)
-  **Kentucky School Based Administrative Claiming Guide** (Coming December 2003)
-  **SBAC Training Materials** (Coming 10/24/03)